



Maryland Active Assailant Interdisciplinary Work Group

Thursday, May 2, 2019
10:00 A.M. - 12:00 P.M.

Anne Arundel County Board of Elections
6740 Baymeadow Dr, Glen Burnie, MD 21060, USA

****DRAFT** MEETING MINUTES**

IN ATTENDANCE: Rebecca Allyn, Capt. Scott Brillman, Dr. Tim Chizmar, Greg Der. Greg Dietrich, Major. Bill Dofflemyer, Bill Dousa, John Filer, Margaret George, Heidi Halterman, Marty Hammond, Capt. Herb Hasenpusch, John Hatten, Mark Hubbard, Michelle Keane, Brady Keller, Randy Linthicum, Bob Mueck, Claude Nelson, Sgt. Travis Nelson, Michael O'Connell, Dawn O'Croinin, Ron Piera, Jim Radcliffe, Leesa Radja, Tenea Reddick, John Reginaldi, John Russo, Richard Simons, Lisa Spicknall, Terry Thompson, Cecilia Warren

1. CALL TO ORDER - 10:02 a.m.

- Declaration of quorum - 14 voting members present
- Approval of April Meeting Minutes - J. Radcliffe made a motion to approve, T. Thompsom seconded - motion carried - minutes approved.
- Schedule next meeting - Doodle Poll to be sent out to establish next meeting - will go to voting members only.

2. WORK GROUP UPDATE

- Confirmation of Ethics Notice to Voting Members - D. O'Croinin reviewed the letter and reminded members of other responsibilities (e.g., conflicts of interest, etc.)
- Review of Charter: Voting Member Attendance
 - Sgt. Nelson reviewed the voting member attendance audit.
 - The leadership will be reaching out to those members who are not currently meeting the attendance requirement.
- Updated Guidance Document / Product Development - opened the floor to discussion on how to format the new guidance document.
 - B. Mueck - discussed the construction of a tool box he recently completed for CCT (for PreparingTexas.org) - a web based product.



- Suggested resource links to templates, resources and examples.
- J. Radcliffe agreed that web format would be more useful - easy to update and keep current.
 - There can still be a document but other links, resources, as well.
- J. Filer also supported website based guidance; also suggested that the focus be more on prevention - an important factor.
 - J. Radcliffe noted that our direction from the E.O. goes beyond prevention.
- D. O’Croinin - advised that there is an expectation of a written document from the work group per the charter.
- J. Russo volunteered DHS & NCTC resource - Mobilization Indicators for Homegrown Violent Extremists - will forward to Sgt. Nelson
- B. Mueck - emphasized need to have someone managing/maintaining the website and associated links.
 - D. O’Croinin suggested a schedule of maintenance for the website.
- S. Brillman - suggested someone to coordinate, edit and produce final “document” to create a cohesive product.
 - J. Filer - suggested a more appealing type of product that would be more user friendly and therefore more likely to be assessed (e.g., “app”).
 - D. O’Croinin noted cost to create an application.
 - C. Warren - reminded the group about disability requirements.
- To work with B. Mueck and C. Warren on a type of web based product.

3. WORK GROUP SUBCOMMITTEE REPORTS

- Planning & Preparedness (Bob Mueck) - brief update on recent meetings.
 - Provided update from most recent meetings.
 - B. Mueck - audience for survey questions - First Responders, private and public sectors



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- Prevention (Dawn O’Croinin) - update to group re: Kyra Dressler presentation. Pending review of evidence based publications - to be assigned.
 - D. O’Croinin noted that they are looking for help with a question to assess familiarity with tip lines & fusion centers - perhaps break out into two separate questions; from both prevention and response perspective.
 - R. Hanna - suggested adding a question regarding knowledge of the tip line (800-492-TIPS) and what resources are available.
 - D. O’Croinin - audience for survey questions - 16 critical infrastructure sectors.
 - Community Outreach (Kevin Lewis)
 - J. Reginaldi - no meetings, K. Lewis out sick.
 - Sgt. Nelson noted that prevention questions may also serve Community Outreach.
 - D. O’Croinin to forward Prevention questions to J. Reginaldi for subcommittee review.
 - Equipment (Greg Dietrich & Michael O’Connell)
 - G. Dietrich - equipment document put out for review - one response.
 - Still pending law enforcement representation. Will reach out to Harford Co. Sheriff’s Office for possible representation.
 - Next meeting will be mid- to late-May.
 - R. Simons noted that his agency can help identify IFAK resources. G. Dietrich noted that currently seeking recommendations on what should be included.
 - G. Dietrich - survey audience - law enforcement & fire/EMS
 - G. Dietrich - noted that input needs to be threat assessment based versus what’s been done before (with respect to PPE).
 - EMS Protocol (Dr. Matt Levy & Dr. Tim Chizmar)
 - T. Chizmar - reviewing literature, have highlighted areas for change with one change already made to MD Protocol to include explicit use of wound packing for bleeding control - pending vetting by the EMS board.



- National discussion on mass casualty triage at National Association of State EMS Officials from which Dr. Chizmar hopes to gain useful information.
- T. Chizmar - want to address junctional tourniquet use, specifically - requires some training.
- Survey audience - fire/EMS
- Training & Exercise (Jim Radcliffe)
 - J. Radcliffe - no recent meetings. Training dependent on survey and work of other groups to determine need/direction of training.
 - Chairs of groups will identify training needs and provide feedback to the training & exercise subcommittee.
 - Audience is currently law enforcement, fire/EMS, schools, religious groups, community outreach organizations.
 - D. O’Croinin cautioned against using specific training programs (ALICE, ALERRT) to avoid perceived endorsement.
 - C. Warren - suggested focusing on soft targets as well - likely more in need of training.
 - Coordinate between prevention and community outreach.
- Communications (Capt. Scott Brillman & Tenea Reddick)
 - S. Brillman - update on survey (911 directors were targeted) - feedback received.
 - 20 out of 24 Public Safety Answering Points (PSAPs) are using national standard Active Assailant protocol - all using the same protocol.
 - Only 4 out of 24 PSAPs were familiar with Safe Schools MD program.
 - Planning training to address this.
 - Only 10 out of 24 have held internal drills/exercises.
 - 16 out of 24 PSAPs have participated with LE, Fire.
 - 9 out of 24 PSAPs have some sort of plan for reunification.
 - These results will assist the committee writing guidance.
 - D. O’Croinin asked for a list of those centers not familiar with Safe Schools so that MCSS can do outreach.
 - “By **June 1, 2019** meet with the Emergency Number Systems Board (ENSB) and Maryland PSAP directors to



obtain and review current training opportunities relating to Active Shooter Incidents and Call processing.” S. Brillman has met with PSAP directors and plans to advise Numbers Board as per objective.

- Family Reunification/Assistance (Bethany Brown)
 - J. Hatten - handling for Bethany Brown - he will be following up with Bethany.
 - R. Linthicum noted desire to merge this subcommittee with Recovery/CISM/Behavioral Health subcommittee because of family assistance commonalities - this will be addressed.
- Recovery/CISM/Behavioral Health (Lt. Steve Thomas)
 - No representation present.
 - M. O’Connell - gave brief update.
 - They are up to date on the first responder community aspect, want to move to incorporating civilian/victim population needs.
 - Survey audience - public safety, CISM
- Integrated Response (John Filer)
 - J. Filer - no recent meetings. Meeting with J. Scholz re: Field Operations Guide (FOG).
 - Will send out to subcommittee for comment and input.
 - Most objectives are dependent on the survey responses.
 - Need to change date on first objective to Aug. 1.
 - *“By **August 1, 2019** identify a suggested practice for quickly establishing a unified command. This will include:*
 - *Methods to encourage unified command – e.g., exercises focused on unified command.*
 - *Define as the MD minimum standard*
 - *Development of a checklist to be utilized by fire/rescue/EMS, law enforcement and other agencies to quickly establish unified command.”*
 - Objective #2 - tied to EMS protocol group - need to adjust deadline to August 1.
 - Survey audience - emergency planners/management.
- Review of Victim Services suggested questions.
 - R. Allyn - gave a brief overview of recommendations.
 - R. Linthicum - recommended Victim Services attending the combined subcommittee meeting (FR,CISM, Beh.) as these questions are related to those groups.



- Vote on Integrated Response deadline changes - J. Filer made a motion to accept new dates for objectives of the Integrated Response subcommittee, G. Dietrich seconded the motion - all in favor.

4. OBJECTIVE TASKING

- Sgt. Nelson - Exploring means to manage those objectives which include multiple subcommittees - open to suggestions/recommendations.
 - Looking to create task forces to address these multi-committee objectives.

5. ROUNDTABLE DISCUSSION

- J. Filer - meeting w/ John Scholz re: FOG
- J. Russo -
 - Attended briefing in Annapolis on Las Vegas shooting which featured video showing first 14 minutes of AA event - very impactful.
 - Next Friday, 5/10 Emergency Services Center on B&A Blvd. - training opportunity Domestic Terrorism taught by FBI.
 - On Oct. 23 - ATAC will put on a conference - target audience: fire, EMS, Infragard folks. Focus will be a homogenous response to terrorist events. At the Jewish Community Center in Owings Mills.
- Ray Hanna -
 - Noted 6 courses on anti-terrorism/bombing available - free, needs training venues - please contact Ray.
 - J. Radcliffe offered up MFRI to host his trainings.
 - Surveillance Detection Course week of May 13 - at M&T bank stadium - classroom and outdoor exercises - requested volunteer role players.
- M. George - Analyst, DC Homeland Security
 - DC hosting Homeland Security Symposium - May 13 & 14 at Georgetown Univ. Reviewed topics to be discussed.
- J. Radcliffe -
 - DC COG Complex Coordinated Attack Symposium - attended, gave a brief summary - noted inclusion of other types of active assailants - use of vehicles, knives, fire.
 - Requested information re: recent events.
 - Sgt. Nelson to ask Alex Cardella to provide an update.

6. ACTION ITEM REVIEW

- Reaching out to subcommittees to coordinate multi-subcommittee objectives
- Compiling survey.
- Doodle Poll for next meeting



7. ADJOURN - J. Radcliffe made a motion, J. Filer seconded the motion - all approved meeting adjourned at 11:30 a.m.